### Annex 02: Supporting documents

|  |
| --- |
| **List 1: Obligatory documents with application** (must be submitted when you apply) |
| **For all eligible applicants** |
| * Certificate for no judgment for fraud, corruption, or involvement in a criminal organization. |
| * In case of own property or family property, a copy of property certificate / title deed and copy of the site plan. * In case of lease, a notarized lease agreement for a period of at least three (3) years, starting from the year of application. |
| * Confirmation from municipality that obligations on property tax are settled or regulated. |
| **For registered farmers** |
| * Copy of farm registration certificate from the Registration in Kosovo Farm registry system (FIN). |
| **For micro & small enterprises, start ups** |
| * Copy of business registration certificate from the Kosovo Business Registration Agency (KBRA). |
| * Confirmation from Tax Administration of Kosovo (TAK) that tax obligations, including income tax and other applicable taxes are settled or regulated. |
| * Certificate of declared and paid pension contributions for employees from TAK proving paid contribution in the last six (6) months. |

|  |
| --- |
| **List 2: Obligatory documents no later than the equipment handover date.** (must be submitted or provided before you receive the equipment) |
| **Sub-sector 701: Non-wood forest products and aromatic and medicinal products, mushrooms, ornamental plants** |
| * License certificate issued by the Forestry Department (MAFRD) for the collection of medicinal and aromatic plants, forest fruits, and mushrooms. * In the absence of a license, the applicant must demonstrate that the licensing procedure has been initiated. |
| * In case of organic production, valid organic production certificate. |
| **Sub-sector 702: Agritourism** |
| * Verification document for the registration in the Central Register of Registered or approved establishments at Food Veterinary Agency (FVA). * In the absence of registration, the applicant must demonstrate that the registration procedure has been initiated. |
| **Sub-sector 703: Processing of agricultural products on farm and private households** |
| * Verification document for the registration in the Central Register of Registered or approved establishments at FVA. * In the absence of registration, the applicant must demonstrate that the registration procedure has been initiated. |
| * Verification document for registration in the Kosovo Wine Register. * In the absence of registration, the applicant must demonstrate that the registration procedure has been initiated. |
| **Sub-sector 704: Honey production** |
| * Verification document for the registration in the Central Register of Registered or approved establishments at FVA. * In the absence of registration, the applicant must demonstrate that the registration procedure has been initiated. |
| **Sub-sector 706: Poultry growing for egg and meat production** |
| * Verification document for the registration in the Central Register of Registered or approved establishments at FVA. * In the absence of registration, the applicant must demonstrate that the registration procedure has been initiated. |
| **Sub-sector 707: Aquaculture** |
| * Verification document for the registration in the Central Register of Registered or approved establishments at FVA. * In the absence of registration, the applicant must demonstrate that the registration procedure has been initiated. |
| * License for aquaculture/fish farming activities from MAFRD * In the absence of a license, the applicant must demonstrate that the licensing procedure has been initiated. |